



**JOB POSTING
CASE AIDE
PERMANENT FULL TIME POSITION
AKWESASNE CHILD AND FAMILY SERVICES
DEPARTMENT OF COMMUNITY AND SOCIAL SERVICES**

SALARY LEVEL: HS9 STEP 2/3- \$38,519.95- \$40,060.74

SUMMARY OF RESPONSIBILITIES:

Under the supervision of an assigned Akwesasne Child and family Services Unit Coordinator, the incumbent is responsible for assisting the program staff with the development and delivery of primary prevention, intervention and alternative care services to the community.

QUALIFICATIONS:

- Minimum two (2) year degree in Social or Behavioural Sciences field (ie: Law and Security, Child and Youth Worker, Social Work, behavioural Science, Criminal Justice, Psychology);
- Must be familiar with the relevant legislation, regulations, guidelines and procedures according to the Akwesasne Child and Family services framework policy;
- Must understand and adhere to Social Work Code of Ethics.

All interested applicants must submit a letter of interest, resume, and copies of all certificates/diplomas along with three references submitted on a consent to release reference check form (Contact Human Resources) along with a copy of a valid driver's license **no later than 4:00 p.m., Thursday, March 15, 2018 to;**

**Shayleen Thompson, HR Staffing Officer
Administration Building # 1
Akwesasne, Quebec, H0M 1A0
(613) 575-2250, ext. 2150
E-mail: shayleen.thompson@akwesasne.ca**

- Applicants must clearly outline that they meet the qualification requirements on their resume.
- Native preference in hiring.
- As a requirement of employment all applicants must have a Canadian Social Insurance Number.
- A criminal records check is mandatory.
- An eligibility list will be created for one (1) year.
- **Only those selected for further screening or an interview will be contacted.**