



**JOB POSTING  
FAMILY WELL-BEING PROGRAM COORDINATOR  
FULL TIME TERM POSITION (MARCH 31, 2019)  
AKWESASNE FAMILY WELLNESS PROGRAM**

**PAY LEVEL: DS 7- \$49,696.10-\$51,683.94**

**SUMMARY OF RESPONSIBILITIES:**

Under the supervision of the Program Manager, the incumbent is responsible for the supervision and administration of unit operations, and for the execution, monitoring of primary prevention and Outreach services/programs to the community.

**QUALIFICATIONS:**

- University Degree in the Social Field, with two (2) years' supervisory experience in the social work field and experience working in a 24 hour crisis center:  
**OR**
- 2 year College Diploma in the Social/Addiction Field, with three (3) years' supervisory experience in the social work field and experience working in a 24 hour crisis center.

All interested applicants must submit a letter of interest, resume, and copies of all certificates/diplomas along with three references submitted on a consent to release reference check form (Contact Human Resources) along with a copy of a valid driver's license **no later than 4:00 p.m., Thursday, November 23, 2017 to:**

**Shayleen Thompson, HR Staffing Officer  
Administration Building #1  
Akwesasne, Quebec  
H0M 1A0  
Phone: (613) 575-2250, ext. 2150  
E-mail: shayleen.thompson@akwesasne.ca**

- Applicants must clearly outline that they meet the qualification requirements on their resume.
- Native preference in hiring.
- As a requirement of employment all applicants must have a Canadian Social Insurance Number.
- A criminal records check is mandatory.
- An eligibility list will be created for one (1) year.
- **Only those selected for further screening or an interview will be contacted**