



**JOB POSTING
COUNSELOR AIDE
PERMANENT PART-TIME POSITION
MIDNIGHT SHIFT (12AM-8AM)
AKWESASNE FAMILY WELLNESS PROGRAM
DEPARTMENT OF COMMUNITY AND SOCIAL SERVICES**

SALARY LEVEL: HS10 STEP 2/3- \$37,038.62- \$38,520.17

SUMMARY OF RESPONSIBILITIES:

Under the supervision of the Program Supervisor, the incumbent is responsible for the security and safety of clients through the provision of program services. Responsible to provide supervision on shift and is responsible for client monitoring within the program plan.

QUALIFICATIONS:

- Two (2) year Social Worker or equivalent diploma;
- Three (3) years experience working with women and children in crisis;
- Education/experience in mental health and addictions, certification as Certified Alcohol and Drug Counselor (ICADC) is an asset.

All interested applicants must submit a letter of interest, resume, and copies of all certificates/diplomas along with three references submitted on a consent to release reference check form (Contact Human Resources) along with a copy of a valid driver's license **no later than 4:00 p.m., Thursday, March 15, 2018 to;**

**Shayleen Thompson, HR Staffing Officer
Administration Building # 1
Akwesasne, Quebec, H0M 1A0
(613) 575-2250, ext. 2150
E-mail: shayleen.thompson@akwesasne.ca**

- Applicants must clearly outline that they meet the qualification requirements on their resume.
- Native preference in hiring.
- As a requirement of employment all applicants must have a Canadian Social Insurance Number.
- A criminal records check is mandatory.
- An eligibility list will be created for one (1) year.
- **Only those selected for further screening or an interview will be contacted.**