



**JOB POSTING
COUNSELOR AIDE
PART TIME POSITION (32 HRS PER WK)
AKWESASNE FAMILY WELLNESS PROGRAM
DEPARTMENT OF COMMUNITY & SOCIAL SERVICES**

SALARY LEVEL: HS10 ST 2 \$38,158.02

SUMMARY OF RESPONSIBILITIES:

Under the supervision of the Program Supervisor, the incumbent is responsible for the security and safety of clients through the provision of program services. The Counselor Aide is also responsible to provide supervision on shift and also responsible for client monitoring within the program plan.

QUALIFICATIONS:

- Two (2) year Social Services Worker or equivalent diploma with three (3) years' experience working with women, men and children in crisis:
- Education/experience in mental health and addictions, certification as Certified Alcohol and Drug Counselor (CAC) is an asset.

All interested applicants must submit a cover letter, resume, and copies of all relevant certificates/diplomas along with three references submitted on a Consent to Release Reference Check form (contact Human Resources) **no later than 5:00 p.m., Thursday, August 29, 2019;**

**Shayleen Thompson, HR Staffing Officer
Administration Building # 1
Akwesasne, Quebec
H0M 1A0
(613) 575-2250, ext. 2147
E-mail: shayleen.thompson@akwesasne.ca**

- Applicants must clearly outline that they meet the qualification requirements on their resume.
- Native preference in hiring.
- A criminal record check is mandatory before start of employment.
- As a requirement of employment, all applicants must have a Canadian Social Insurance number.
- An eligibility list will be created for one year.