

Akwesasne Court
Community Service Procedure
September 2019

In keeping with the principles of restorative justice, the Akwesasne Court personnel will maintain a program of Community Service for persons who wish to enter into community service hours in lieu of fines.

The following set out the procedures:

1. The Akwesasne Court maintains a file on community hours required to meet the obligations of the court.
2. Community Service participant entering into the community service program must:
 - a. Meet with Court personnel to complete a community service intake form.
 - b. Sign a Community Service Participant Responsibilities Agreement (hereinafter called the Agreement).
 - c. Take a copy to the (Placement Supervisor) to obtain their signature indicating their willingness to supervise the community service hours.
 - d. Return the signed copy of the Agreement to the Akwesasne Court by the next court date to any of the court personnel.
 - e. Report to the Akwesasne Court at a duly convened court date to submit the completed Community Service Record of Hours.
 - f. Obtain community service record of hours form when needed (this can also be downloaded from the MCA website).
3. The Community Service participant will report to the Akwesasne Court when the community hours have been completed: failure to complete the community service hours will designate the participant to be **not** in Good Standing with the Mohawk Council of Akwesasne.
4. The Akwesasne Court personnel will file the community service hours in the Community Service participant's court record and present the file when requested by the Akwesasne Court Justice.

5. In keeping with Restorative Justice principles, any Community Service participant will be deemed in Good Standing if one half of the required Community Service hours have been fulfilled. However, failure to complete the community service hours within the designated time, the participant will be placed, once again, to be **not** in Good Standing.
 - a. For example, if 100 hours of Community Service is required within 90 days (3 months) and the Community Service participant submits at least 50 community services hours to the Akwesasne Court, the Community Service participant will be placed in Good Standing with Mohawk Council of Akwesasne;
 - b. Should the 100 hours not be completed within the 90 days, the Community Service participant will be placed back as **not** in Good Standing.