



**OPEN RECRUITMENT
CASE MANAGER
AKWESASNE CHILD AND FAMILY SERVICES
DEPARTMENT OF COMMUNITY & SOCIAL SERVICES**

Salary Level: HS04 ST2 \$47,315.84

SUMMARY OF RESPONSIBILITIES:

Under the Supervision of the Ongoing Services Supervisor, the incumbent is responsible for conducting client intake, strength and needs assessments, service planning, referrals and monitoring of the service provision until closure of the file.

QUALIFICATIONS:

- BSW preferred, BA in related field accepted;
OR
- Two (2) year College Diploma in the Social Services (or equivalent or related field Law and Security, Child and Youth Worker, Social Work, Behavioral Science, Criminal Justice and Psychology);
- Minimum Two (2) years' work experience in social work required.

All interested applicants must submit a cover letter, resume, and copies of all certificates/diplomas along with three references submitted on a Reference Check Release form (contact Human Resources) **no later than Thursday, September 26, 2019 to:**

**Shayleen Thompson, HR Staffing Officer
Administration Building # 1
Akwesasne, Quebec
H0M 1A0
(613) 575-2250, ext. 2147
E-mail: shayleen.thompson@akwesasne.ca**

- Applicants must clearly outline that they meet the qualification requirements on their resume.
- Native preference in hiring.
- As a requirement of employment all applicants must have a Canadian Social Insurance Number.
- Upon the start of employment, a criminal record check is mandatory.
- An eligibility list will be created for one year.