



JOB POSTING
CASE SUPERVISOR/EDUCATIONAL INSTRUCTOR
FULL TIME TERM POSITION (SEPTEMBER 2019-AUGUST 2020)
INKWANONHSASETSI ADOLESCENT TREATMENT CENTER
DEPARTMENT OF COMMUNITY & SOCIAL SERVICES

SALARY LEVEL: DS06 ST 2 \$53,167.71

SUMMARY OF RESPONSIBILITIES:

Under the supervision of the Program Manager and the Clinical Coordinator, the general purpose of the Case Supervisor/Educational Instructor position is to provide, plan, develop, implement, and evaluate specialized educational programs for IATC clientele. The incumbent is responsible for providing shift supervision to ensure client monitoring within the prescribed program plan and delivery of educational programming. The Educational Instructor will assist in client reintegration back into a normal school or educational facility when discharge is imminent.

QUALIFICATIONS:

- Completion of Bachelors Degree in the field of Social Work or related field with three (3) years documented supervisory experience
- Certification as Certified Alcohol and Drug Counselor (ICADC) is an asset
- Knowledge of basic adolescent Program Care procedures within the concepts of alcohol/drug usage, mental/emotional health, physical health, academic education, recreation, family and cultural/spiritual health
- Knowledge of Case Consultation Review Team functions to include an understanding of program plans, assessment, planning consultation and monitoring
- Knowledge, skills and experience in addressing adolescent issues ie: dysfunctional behaviours, addressing crisis situations, responding to adolescent concerns and motivating adolescents to change (both individual and groups)
- Knowledge of basic policies and procedures regarding the implementation of an Adolescent Treatment Program
- Knowledge, experience and skills necessary to perform duties as a supervisor and committee chairperson.

All interested applicants must submit a cover letter, resume, and copies of all relevant certificates/diplomas along with three references submitted on a Reference Check Release form (contact Human Resources) **no later than 5:00 pm Thursday, September 26, 2019 to:**

Shayleen Thompson, HR Staffing Officer

Administration Building # 1

Akwesasne, Quebec

H0M 1A0

(613) 575-2250, ext. 2147

E-mail: shayleen.thompson@akwesasne.ca

- Applicants must clearly outline that they meet the qualification requirements on their resume.
- Native preference in hiring.
- As a requirement of employment all applicants must have a Canadian Social Insurance Number.
- Upon the start of employment, a criminal record check is mandatory.
- An eligibility list will be created for one year.