



**JOB POSTING
CHILD WELLNESS COORDINATOR-COHI/FASD
FULL TIME POSITION
COMMUNITY HEALTH PROGRAM
DEPARTMENT OF HEALTH**

Salary Level: HS09 ST2 \$39,684.11

SUMMARY OF RESPONSIBILITIES:

Under the supervision of the Immediate Supervisor, the Child Wellness Coordinator is responsible for assisting community members with attaining their optimal level of health by providing health-related assistance and system navigation. In working with the community, the incumbent will provide administrative support and oral health preventative services as recommended by a Registered Dental Hygienist. As well as allow for coordination and provision of services for the Children's Oral Health Initiative within local on-reserve schools and childcare centers. Working in conjunction with a multi-disciplinary team, the Child Wellness Coordinator will provide for development and delivery of presentations to clients and community, and focused on the prevention and education of Fetal Alcohol Spectrum Disorder (FASD) while using innovative approaches to communicate services to the community.

QUALIFICATIONS:

- Two (2) year Post Secondary Diploma in related field:
- Three (3) years' experience working in multi-disciplinary field:
- Experience working with pregnant women and families with children ages 0-6 years of age:
- Two (2) years' experience working with families with children having special needs
- Certificate in service planning, FASD training and working with special needs population is an asset.

All interested applicants must submit a letter of interest, resume, and copies of all certificates/diplomas along with three references submitted on a consent to release reference check form (contact Human Resources) **no later than 5:00 pm Thursday, September 19, 2019 to:**

**Shayleen Thompson, HR Staffing Officer
Administration Building # 1
Akwesasne, Quebec
H0M 1A0
(613) 575-2250, ext. 2147
E-mail: shayleen.thompson@akwesasne.ca**

- Applicants must clearly outline that they meet the qualification requirements on their resume.
- Native preference in hiring.
- As a requirement of employment all applicants must have a Canadian Social Insurance Number.
- Upon the start of employment, a criminal record check is mandatory.
- An eligibility list will be created for one year.