



## JOB POSTING COUNSELOR

### (1) FULL-TIME INDEFINITE HIRE *Underfill will be considered* AKWESASNE FAMILY WELLNESS PROGRAM DEPARTMENT OF COMMUNITY & SOCIAL SERVICES

**SALARY LEVEL: PAY BAND 3/4/5 \$51,977.02 - \$89,741.29 ANUALLY**  
**DEADLINE TO APPLY: UNTIL FILLED**

#### SUMMARY OF RESPONSIBILITIES:

Under the supervision of the Program Supervisor, the incumbent is responsible for planning, organizing and conducting all in-shelter programs, activities and counselling services on a rotating shift schedule to meet the needs of a 24-hour crisis program.

#### QUALIFICATIONS:

- Bachelor of Social Work with one (1) year work experience working with domestic violence victims in a 24-hour crisis centre
- OR**
- Two (2) year Social Services Diploma or equivalent diploma with Two (2) years working with domestic violence victims in a 24-hour crisis centre;
  - Meets requirements for Addiction Certification;
  - Pass a Mandatory criminal/vulnerable sector reference check.

All interested applicants **MUST** submit all of the following documents:

1. a cover letter,
2. resume,
3. copies of all relevant certificates/diplomas,
4. Copy of Certificate of Indian Status or Secure Certificate of Indian Status card (if applicable) and
5. three references submitted on Consent to Release Reference Check form, which can be found on the Akwesasne.ca website under Employment.
6. All applicants must be able to travel to all northern portions of Akwesasne, including through the United States as necessary

Applicants must clearly outline that they meet the qualification requirements on their resume. Native preference in hiring. A criminal record check is mandatory before start of employment. As a requirement of employment, all applicants must have a Canadian Social Insurance number. An eligibility list will be created for one year. We thank all applicants for their interest, however, only qualified candidates invited for an interview will be contacted. MCA reserves the right to retract, postpone, or revise employment opportunities at any time.

**Submit application packages using one of the following methods (email preferred):**

**E-mail: [jobs@akwesasne.ca](mailto:jobs@akwesasne.ca)**

**Mail: MCA Staffing Officer, PO Box 90, Akwesasne, Quebec H0M 1A0**

**Drop Off: 10 Akwesasne St, Administration Building #3, Akwesasne, Quebec H0M 1A0**