



JOB POSTING
FOOD SERVICE SUPERVISOR
FULL TIME INDEFINITE HIRE
TSHIONKWANONHSO:TE
DEPARTMENT OF HEALTH

SALARY LEVEL: PAY BAND 4 \$55,325.50 - \$85,176.00 ANNUALLY

DEADLINE TO APPLY: AUGUST 11, 2025, BY 4:00PM

SUMMARY OF RESPONSIBILITIES:

Under the supervision of the Program Manager, the incumbent will meet the nutritional needs of residents and ensure the effective and efficient preparation and delivery of food to the residents within legislative and budgetary constraints. The incumbent is also responsible for supervising the housekeeping and laundry and departments including personnel. The incumbent supervises approximately 20+ employees in for all departments.

QUALIFICATIONS:

- Completion of a two (2) year College diploma in Food and Nutrition Management course or equivalent;
- Being a member in good standing in the Canadian Society of Nutrition Management (CSNM).
- Minimum two (2) years of food service experience at the Supervisor level.
- Joint Health & Safety Committee certification etc: Provincial and Federal training Workplace Hazardous Information System (WHMIS) Training
- Environmental Services Aide Certification

All interested applicants **MUST** submit all of the following documents:

1. a cover letter,
2. resume,
3. copies of all relevant certificates/diplomas,
4. status card (if applicable) and
5. three references submitted on Consent to Release Reference Check form, which can be found on the Akwesasne.ca website under Employment.

Applicants must clearly outline that they meet the qualification requirements on their resume. Native preference in hiring. A criminal record check is mandatory before the start of employment.

As a requirement of employment, all applicants must have a Canadian Social Insurance number.

An eligibility list will be created for one year. We thank all applicants for their interest, however, only qualified candidates invited for an interview will be contacted. MCA reserves the right to retract, postpone, or revise employment opportunities at any time.

Submit application packages using one of the following methods (email preferred):

E-mail: jobs@akwesasne.ca

Mail: MCA Staffing Officer, PO Box 90, Akwesasne, Quebec H0M 1A0

Drop Off: 10 Akwesasne St, Administration Building #3, Akwesasne, Quebec H0M 1A0