



**JOB POSTING  
OUTPATIENT SUPERVISOR  
FULL-TIME INDEFINITE HIRE  
MENTAL HEALTH AND WELLNESS PROGRAM  
DEPARTMENT OF HEALTH**

**SALARY LEVEL: DS08 ST3 \$57,631.92  
DEADLINE TO APPLY: May 7, 2024 BY 4:00PM**

**SUMMARY OF RESPONSIBILITIES:**

Under the direct supervision of the Addiction's Program Manager, the incumbent is responsible for the supervision of the following staff of the outpatient program including supervision of unit staff which include 2-outreach specialists, 1 harm reduction specialist, 1 aftercare specialist, 2 addiction specialists. The incumbent's priority is to supervise and support the cultural, health and wellness pathway of all clients.

This includes the direct supervision assisting in guiding the outpatient addiction team to identify the needs of clients and their family ensuring plans of care reflect continuity and an integrated approach to quality care, advocacy, and networking. The incumbent will work collaboratively with the staff from Sector 3 Mental Health & Wellness.

The outpatient supervisor will support and increase accessibility, coordinator client services, program development, strategic planning, program evaluation, reporting crisis response, development of policies and procedures and complete staff training plans.

This includes supervision, support and evaluation of all staff. The supervisor will promote safe clinical practices for clients and Kanonkwatsheriio Health facility and all other MCA service locations. The outpatient supervisor will oversee the patient records, employee performance and collaborate with other health care professionals to deliver quality care to community members. The outpatient supervisor will assist with administrative responsibilities, reporting and any financial requirements.

**QUALIFICATIONS:**

- Bachelor's degree/University Degree in Social Work or related discipline; good standing with a Canadian addiction association, is qualified to practice in both Ontario and Quebec
- Two (2) years of experience working in a community support/development capacity;
- **OR**
- Experience working in a community leadership mentoring capacity
- Certificate clinical supervision as an asset
- Certification in case management as an asset
- Certified First Nations health manager credential an asset

Certification through an accepted certifying body, i.e. Indigenous Certification Board of Canada; ACanadian Addiction Counsellor Certification Federation or Certified First Nations Health Manager is an asset.

All interested applicants **MUST** submit all of the following documents:

1. a cover letter,
2. resume,
3. copies of all relevant certificates/diplomas,
4. status card (if applicable) and
5. three references submitted on Consent to Release Reference Check form, which can be found on the Akwesasne.ca website under Employment.

# MOHAWK COUNCIL OF AKWESASNE

Sustaining our inherent rights, facing challenges together, and building a strong and healthy future.



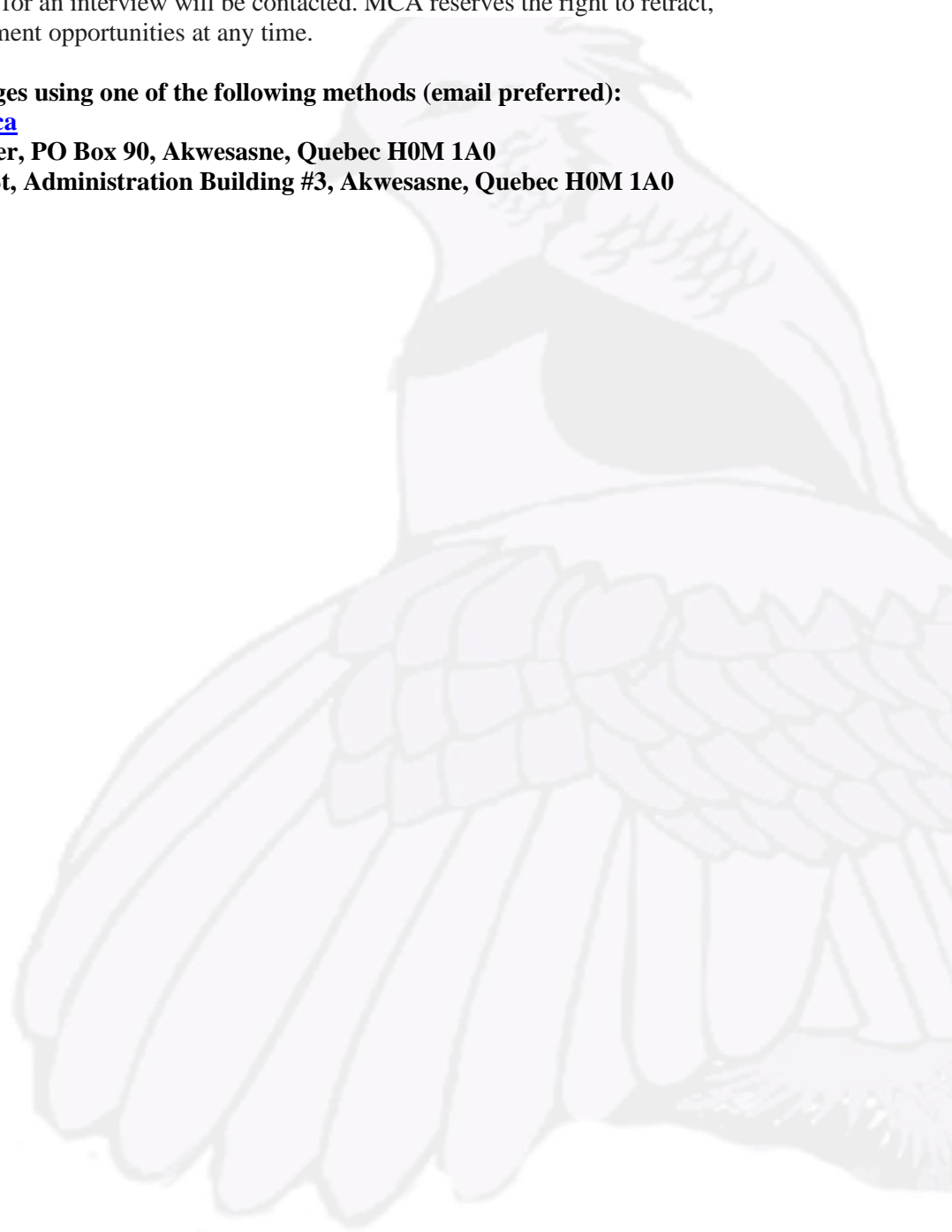
Applicants must clearly outline that they meet the qualification requirements on their resume. Native preference in hiring. A criminal record check is mandatory before start of employment. As a requirement of employment, all applicants must have a Canadian Social Insurance number. An eligibility list will be created for one year. We thank all applicants for their interest, however, only qualified candidates invited for an interview will be contacted. MCA reserves the right to retract, postpone, or revise employment opportunities at any time.

**Submit application packages using one of the following methods (email preferred):**

**E-mail:** [jobs@akwesasne.ca](mailto:jobs@akwesasne.ca)

**Mail:** MCA Staffing Officer, PO Box 90, Akwesasne, Quebec H0M 1A0

**Drop Off:** 10 Akwesasne St, Administration Building #3, Akwesasne, Quebec H0M 1A0



AKWESASNE-LAND WHERE THE PARTRIDGE DRUMS

PHONE: 613-575-2250  
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