



JOB POSTING
RESOURCE DEVELOPMENT WORKER
(2) FULL-TIME INDEFINITE HIRE
AKWESASNE CHLD & FAMILY SERVICES
DEPARTMENT COMMUNITY & SOCIAL SERVICES

SALARY LEVEL: CUPE \$57,035.00 ANNUALLY
DEADLINE TO APPLY: FEBRUARY 7, 2025, BY 4:00PM

SUMMARY OF RESPONSIBILITIES:

Under the supervision of the Community Support/Resource Development Unit Coordinator, the incumbent is responsible for the development and promotion of recruiting alternative care providers, adoptions homes and for assisting in the ongoing professional development of program staff, clients and alternative case providers.

QUALIFICATIONS:

- Bachelors in social work preferred, Bachelor of Arts in related field accepted
- OR Two (2) year College diploma in Social Services (or equivalent or related field: Law, and Security, Child and Youth Worker, Social Work, Behavioural Science, Criminal Justice, Psychology).
- Minimum Two (2) years' work experience in social work required.
- Must possess a valid driver's license

All interested applicants **MUST** submit all of the following documents:

1. a cover letter,
2. resume,
3. copies of all relevant certificates/diplomas,
4. copy of Certificate of Indian Status or Secure Certificate of Indian Status (if applicable) and
5. three references submitted on Consent to Release Reference Check form, which can be found on the Akwesasne.ca website under Employment.
6. All applicants must be able to travel to all northern portions of Akwesasne, including through the United States as necessary

Applicants must clearly outline that they meet the qualification requirements on their resume. Native preference in hiring. A criminal record check is mandatory before start of employment.

As a requirement of employment, all applicants must have a Canadian Social Insurance number.

An eligibility list will be created for one year. We thank all applicants for their interest, however, only qualified candidates invited for an interview will be contacted. MCA reserves the right to retract, postpone, or revise employment opportunities at any time.

Submit application packages using one of the following methods (email preferred):

E-mail: jobs@akwesasne.ca

Mail: MCA Staffing Officer, PO Box 90, Akwesasne, Quebec H0M 1A0

Drop Off: 10 Akwesasne St, Administration Building #3, Akwesasne, Quebec H0M 1A0