



**JOB POSTING
LEGAL TECHNICAL ANALYST
FULL TIME POSITION
ENTEWATATHA:WI PROGRAM
DEPARTMENT OF EXECUTIVE SERVICES**

SALARY LEVEL: SP04 ST2 \$56,594.10

POSITION SUMMARY:

Under the supervision of the Coordinator, the incumbent is responsible for supporting the Nation Building initiative at Akwesasne. Inherent in this position is the requirement to have experience and knowledge of the development of laws, codes, regulations and procedures and the Akwesasne Law Enactment Process.

QUALIFICATIONS:

- Four (4) year University Bachelor of Law degree with
- Two (2) years of professional experience;
OR
- Four (4) year University Degree in Political Science, Public Administration, Justice, Law, or Native Studies with
- At least two (2) years work experience in a related field.

All interested applicants must submit a cover letter, resume, and copies of all relevant certificates/diplomas along with three references submitted on the Consent to Release Reference Check form (Contact Human Resources) **no later than 5:00 pm, Thursday, December 12, 2019** to:

**Shayleen Thompson, HR Staffing Officer
Administration Building # 1
Akwesasne, Quebec
H0M 1A0
(613) 575-2250, ext. 2147
E-mail: shayleen.thompson@akwesasne.ca**

- Applicants must clearly outline that they meet the qualification requirements on their resume.
- Native preference in hiring.
- As a requirement of employment all applicants must have a Canadian Social Insurance Number.
- Prior to the start of employment, a satisfactory criminal record check is mandatory.
- An eligibility list will be created for one year.