



**JOB POSTING
RESEARCH WRITER
FULL TIME POSITION
ENTEWATATHA:WI PROGRAM
DEPARTMENT OF EXECUTIVE SERVICES**

SALARY LEVEL: SP08 ST2 \$47,886.59

POSITION SUMMARY:

Under the supervision of the Project Manager, the incumbent is responsible for supporting the Nation Building initiative at Akwesasne.

QUALIFICATIONS:

- University degree in Political Science, Public Administration, Native Studies, Business Administration or related legal discipline;
OR
- Community College in Administration, Business Administration, Legal Studies and four (4) years of relevant experience.

All interested applicants must submit a cover letter, resume, and copies of all relevant certificates/diplomas along with three references submitted on the Consent to Release Reference Check form (Contact Human Resources) **no later than 5:00 pm, Thursday, December 12, 2019** to:

**Shayleen Thompson, HR Staffing Officer
Administration Building # 1
Akwesasne, Quebec
H0M 1A0
(613) 575-2250, ext. 2147
E-mail: shayleen.thompson@akwesasne.ca**

- Applicants must clearly outline that they meet the qualification requirements on their resume.
- Native preference in hiring.
- As a requirement of employment all applicants must have a Canadian Social Insurance Number.
- Prior to the start of employment, a satisfactory criminal record check is mandatory.
- An eligibility list will be created for one year.