



**JOB POSTING
KITCHEN AIDE – MEALS ON WHEELS
FULL-TIME INDEFINITE HIRE
IAKHIHSOHTHA LODGE
DEPARTMENT OF HEALTH**

SALARY LEVEL: GST13 ST 3 \$40,361.83

DEADLINE TO APPLY: OCTOBER 3, 2023, BY 4:00PM

SUMMARY OF RESPONSIBILITIES:

Under direct supervision of the FSS and the day to day supervision of the Cook, the incumbent is responsible to assist the Cook with meal preparation and meal service for residents and community meal services. The incumbent maintains a high standard of quality in the preparation of meals, sanitation and hospitality services. The Kitchen Aide is a team Player and promotes the program and services of the Dietary Department.

QUALIFICATIONS:

- High School Diploma or equivalent and two (2) years of relevant work experience in the food service industry preferably in an institutional setting;
- Knowledge of methods and procedures for serving food, principles of sanitation, and principles of safe food handling required.

All interested applicants **MUST** submit all of the following documents:

1. a cover letter,
2. resume,
3. copies of all relevant certificates/diplomas,
4. status card (if applicable) and
5. three references submitted on Consent to Release Reference Check form, which can be found on the Akwesasne.ca website under Employment.

Applicants must clearly outline that they meet the qualification requirements on their resume. Native preference in hiring. A criminal record check is mandatory before start of employment. As a requirement of employment, all applicants must have a Canadian Social Insurance number. An eligibility list will be created for one year. We thank all applicants for their interest, however, only qualified candidates invited for an interview will be contacted. MCA reserves the right to retract, postpone, or revise employment opportunities at any time.

Submit application packages using one of the following methods (email preferred):

E-mail: jobs@akwesasne.ca

Mail: MCA Staffing Officer, PO Box 90, Akwesasne, Quebec H0M 1A0

Drop Off: 10 Akwesasne St, Administration Building #3, Akwesasne, Quebec H0M 1A0