



JOB POSTING COUNSELOR

PART TIME INDEFINITE HIRE (SHIFTWORK) AKWESASNE FAMILY WELLNESS PROGRAM DEPARTMENT OF COMMUNITY AND SOCIAL SERVICES

**SALARY LEVEL: HS05 ST2 \$23.1333/HOURLY
DEADLINE TO APPLY: OPEN UNTIL FILLED**

SUMMARY OF RESPONSIBILITIES:

Under the supervision of the Program Supervisor, the incumbent is responsible for planning, organizing and conducting all in-shelter programs and activities.

QUALIFICATIONS:

- Bachelor of Social Work, OR
- Two (2) year Social Services Diploma or equivalent diploma with Two (2) years working with domestic violence victims in a 24-hour crisis centre;
- Meets requirements for Addiction Certification;
- Pass a Mandatory criminal/vulnerable sector reference check.

All interested applicants **MUST** submit all of the following documents:

1. a cover letter,
2. resume,
3. copies of all relevant certificates/diplomas,
4. status card (if applicable) and
5. three references submitted on Consent to Release Reference Check form, which can be found on the Akwesasne.ca website under Employment.

Applicants must clearly outline that they meet the qualification requirements on their resume. Native preference in hiring. A criminal record check is mandatory before start of employment. As a requirement of employment, all applicants must have a Canadian Social Insurance number. An eligibility list will be created for one year. We thank all applicants for their interest, however, only qualified candidates invited for an interview will be contacted. MCA reserves the right to retract, postpone, or revise employment opportunities at any time.

Submit application packages using one of the following methods (email preferred):

E-mail: jobs@akwesasne.ca

Mail: MCA Staffing Officer, PO Box 90, Akwesasne, Quebec H0M 1A0

Drop Off: 10 Akwesasne St, Administration Building #3, Akwesasne, Quebec H0M 1A0