



## JOB POSTING

### NAVIGATOR

**THREE (3) FULL TIME TERM POSITIONS (Oct 2021 – May 2023)**

**JORDAN'S PRINCIPAL**

**DEPARTMENT OF HEALTH**

**SALARY LEVEL: HS07 ST2 \$44,029.22**

### SUMMARY OF RESPONSIBILITIES:

Under the direction of the Program Manager with oversight by the Health Director, we are seeking three (3) highly motivated dynamic individuals to fulfill responsibilities of a Jordan's Principal Navigator on behalf of the Akwesasne Community. In partnership with the independent First Nation and governed by Mohawk Council of Akwesasne Policies. This position will be providing liaison, information sharing, service coordination. Undertake data collection of Jordan's Principal cases and unmet service gaps. (i.e. Jordan's Principal Tracking Tool) and develop options for discussion of services coordination delivery models pertaining to the Akwesasne Communities with Jordan's Principal priorities and service gaps.

### QUALIFICATIONS:

- Minimum two (2) years' Post-Secondary diploma / degree in health / social sciences, business, or related discipline, and;
- Two (2) years' experience in First Nations Health Administration and or in Service Coordination / Management or;
- Two (2) years' experience working in Health or Social Services and experience navigating through various service agencies and creating service coordination networks;
- Willing to work flexible hours;
- Must possess a valid class "G" driver's license and be willing to use personal vehicle during the course of employment;
- Ability to speak / understand the Mohawk language an asset.

**All interested applicants must submit a cover letter, resume, and copies of all relevant certificates/diplomas along with three references submitted on a Consent to Release Reference Check form, which can be found on the Akwesasne.ca website under Employment.** Applications should be submitted no later than 5:00 p.m., Monday October 4, 2021 to:

**Sandra Delormier, HR Staffing Officer**

**Administration Building #3**

**Akwesasne, Quebec**

**H0M 1A0**

**(613) 575-2250, ext. 2147**

**E-mail: [jobs@akwesasne.ca](mailto:jobs@akwesasne.ca)**

- Applicants must clearly outline that they meet the qualification requirements on their resume.
- Native preference in hiring.
- A criminal record check is mandatory before start of employment.
- As a requirement of employment, all applicants must have a Canadian Social Insurance number.
- An eligibility list will be created for one year.

**We thank all applicants for their interest, however, only those candidates invited for an interview will be contacted. MCA reserves the right to retract, postpone, or revise employment opportunities at any time.**