



# AHKWESÀHSNE MOHAWK BOARD OF EDUCATION

*le thi ha hon:nien - We make the road for them*

## **JOB POSTING** **MICRO CREDENTIAL COORDINATOR** **Full Time Indefinite Position**

**Salary: DS08 \$51,731.99-\$53,801.27**

*The Ahkwesahsne Mohawk Board of Education (AMBE) was created in 1985 by the Mohawk Council of Akwesasne (MCA). AMBE is responsible for providing educational services to the Akwesasne Mohawk Community, including; 3 Schools that offer K4 to Grade 8 education; coordination of secondary education service in partnership with local school boards; adult education services; and post-secondary assistance. The Akwesasne Mohawk Community includes about 13,000 Peoples, and borders on the Canadian Provinces of Ontario and Quebec and the American State of New York.*

### **Position Summary:**

Under the direct supervision of the Pathways Manager, the Micro Credential Coordinator will provide strategic management and leadership on micro credential initiatives, as assigned. The Micro Credential Coordinator will work to lead and collaborate with an education team in setting priorities and resolving issues on behalf of the team. The Micro Credential Coordinator will be responsible for the implementation of programs that support the needs of Akwesasne students and allow them to excel in the field of choice.

### **Qualifications:**

- Bachelor's Degree in Sociology, Psychology or in a related field, together with two (2) years' work related experience;
- OR
- Post-Secondary Diploma in Social Service Worker, Administration or in a related field together with a minimum of five (5) years' work related experience;
- Strong communication skills and the ability to communicate via electronic media;
- Must have a valid driver's license, reliable transportation and willing to travel

### **Key Competencies:**

The successful candidate will demonstrate the AMBE key values of: **integrity**, **equity** and **accountability** with a focus on:

- **Teamwork:** Working collaboratively and productively with others to achieve results;
- **Service Oriented:** Meeting or exceeding student and school needs;
- **Communication:** Clearly conveying and receiving messages
- **Results Orientation:** Knowing what results are important, focusing resources to achieve them;
- **Planning:** Setting clear outcomes and indicators of success;
- **Cultural Awareness:** Understanding of, and sensitivity to, the distinct Akwesasne Mohawk community, culture and language

All interested individuals must submit a letter of interest, resume and copies of certificates/diplomas no later than  
**2:00p.m. on July 12, 2022 to:**

Shayleen Thompson  
HR Generalist  
Ahkwesahsne Mohawk Board of Education  
169 International Rd  
Akwesasne, ON K6H 0G5  
Email to: shayleen.thompson@ambe.ca

Applicants must clearly outline that they meet the qualification requirements on their resume

- A criminal records check is MANDATORY
- Native Preference in hiring
- Applicants MUST have a Canadian Social Insurance Number
- Applicants MUST provide proof of COVID-19 Vaccination
- **ONLY THOSE SELECTED FOR AN INTERVIEW WILL BE CONTACTED**

**All AMBE employees are required to be eligible to work in Canada,**

Language  
& Culture

Student  
Success

Relationship  
Building

Organizational  
Excellence

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