



AHKWESÀHSNE MOHAWK BOARD OF EDUCATION

le thi ha hon:nien - We make the road for them

JOB POSTING **STUDENT SUCCESS OFFICER** **Full Time Indefinite Position**

Salary: SP07 \$52,607.84-\$54,712.15

The Ahkwesahsne Mohawk Board of Education (AMBE) was created in 1985 by the Mohawk Council of Akwesasne (MCA). AMBE is responsible for providing educational services to the Akwesasne Mohawk Community, including; 3 Schools that offer K4 to Grade 8 education; coordination of secondary education service in partnership with local school boards; adult education services; and post-secondary assistance. The Akwesasne Mohawk Community includes about 13,000 Peoples, and borders on the Canadian Provinces of Ontario and Quebec and the American State of New York.

Position Summary:

Under the direct supervision of the Post-Secondary Manager the Student Success Officer develops, coordinates and implements initiatives and provides support and resources to help post-secondary students achieve their academic goals.

Qualifications:

- Bachelor's Degree in Sociology, Psychology or in a related field, together with two (2) years' work related experience;
- OR
- Post-Secondary Diploma in Social Service Worker, Administration or in a related field together with a minimum of five (5) years' work related experience;
- Strong communication skills and the ability to communicate via electronic media;
- Must have a valid driver's license, reliable transportation and willing to travel.

Key Competencies:

The successful candidate will demonstrate the AMBE key values of: **integrity, equity** and **accountability** with a focus on:

- **Teamwork:** Working collaboratively and productively with others to achieve results;
- **Service Oriented:** Meeting or exceeding student and school needs;
- **Communication:** Clearly conveying and receiving messages
- **Results Orientation:** Knowing what results are important, focusing resources to achieve them;
- **Planning:** Setting clear outcomes and indicators of success;
- **Cultural Awareness:** Understanding of, and sensitivity to, the distinct Akwesasne Mohawk community, culture and language

All interested individuals must submit a letter of interest, resume and copies of certificates/diplomas no later than
2:00p.m. on July 12, 2022 to:

Shayleen Thompson
HR Generalist
Akwesahsne Mohawk Board of Education
169 International Rd
Akwesasne, ON K6H 0G5
Email to: shayleen.thompson@ambe.ca

Applicants must clearly outline that they meet the qualification requirements on their resume

- A criminal records check is MANDATORY
- Native Preference in hiring
- Applicants MUST have a Canadian Social Insurance Number
- Applicants MUST provide proof of COVID-19 Vaccination
- **ONLY THOSE SELECTED FOR AN INTERVIEW WILL BE CONTACTED**

**All AMBE employees are required to be eligible to work in Canada,
and have a valid passport to facilitate daily border crossing.**

Language
& Culture

Student
Success

Relationship
Building

Organizational
Excellence