



**JOB POSTING  
COMPTROLLER  
FULL TME INDEFINITE HIRE  
FINANCE  
DEPARTMENT OF FINANCE & ADMINISTRATION  
SALARY LEVEL: EXE6 ST 2 \$100,708.47**

**SUMMARY OF RESPONSIBILITIES:**

Under the supervision of Director of Finance and Administration, the Comptroller is responsible for the daily operations of the Finance Program to ensure the assets of Council are secure. The comptroller is required to oversee the daily accounting operations and internal controls of the Mohawk Council of Akwesasne. The comptroller is also responsible to assist in ensuring success within MCA by giving management sound advice, and manage accounting activities with the aim of visibly reducing costs.

**QUALIFICATIONS:**

- Chartered Professional Accountant designation, and;
- Degree in finance, business administration, accounting, or related field
- Five (5) years of management experience with at least two (2) years of accounting and/or auditing experience.
- Experience with a public accounting firm, with objectives in auditing and supervision;
- Valid driver's license.

**OR**

- Masters' degree in finance, business administration, accounting, or related field
- Three (3) years of management experience with at least two (2) years of accounting and/or auditing experience.
- Willingness to obtain Chartered Professional Accountant designation within specified timeframe
- Experience with a public accounting firm, with objectives in auditing and supervision;
- Valid driver's license.

**AND**

- Must have a current enhanced security clearance (criminal reference check).
- Must provide proof of Covid-19 Vaccination.

All interested applicants **must submit a cover letter, resume, copies of all relevant certificates/diplomas, proof of COVID-19 vaccination, status card (if applicable) and three references submitted on Consent to Release Reference Check form**, which can be found on the Akwesasne.ca website under Employment. Applications should be submitted **no later than 4:00pm, Monday June 13, 2022 to:**

**Victoria Smoke, HR Staffing Officer  
Administration Building # 3  
Akwesasne, Quebec  
H0M 1A0  
(613) 575-2250, ext. 2143  
E-mail: [jobs@akwesasne.ca](mailto:jobs@akwesasne.ca)**

- Applicants must clearly outline that they meet the qualification requirements on their resume.
- Native preference in hiring.
- A criminal record check is mandatory before start of employment.
- As a requirement of employment, all applicants must have a Canadian Social Insurance number.
- An eligibility list will be created for one year.

**We thank all applicants for their interest, however, only those candidates invited for an interview will be contacted. MCA reserves the right to retract, postpone, or revise employment opportunities at any time.**