

**March  
2024**

# Housing Sector

**Tips &  
Tricks**

## Home Maintenance Checklist:

### Improvement Advice

- Have a home emergency plan
- Check & replace fire extinguishers
- Improve air quality with plants
- Clean washing machine filter every 3 months
- Re-caulk around sinks, tub, and shower
- Clean and repair window & door screen
- Check on the sump pump
- Check & repair faucets
- Reorganize the pantry
- Deep clean the oven
- Clean hood range
- Invest in carbon monoxide detector
- Clean refrigerator coils
- Clean underneath the sofa and furniture
- Remove lint from inside dryer every 3 months
- Clean air conditioner & ventilation systems
- Check gutters & downspouts for leaks & repairs
- Check for missing shingles or soffits or flashing
- Dust the hard to reach areas
- Restock First-Aid Kit
- Reverse the ceiling fans to rotate counter clockwise
- Organize garage space



Please Remember: the dark grime around window pane is just dirt. Can be cleaned with vinegar and elbow grease.

### MONTHLY CHECK-LIST:

- Clean or replace the filter to the furnace and/or HRV
- Clean faucets and shower-heads from mineral buildup
- Inspect all drains for debris; unclog if necessary
- Test smoke alarms
- Vacuum heat registers and heat vents
- Check indoor & outdoor air vents are not blocked

### Residential Contractors:

- *White Pines Construction ~ Contracting Services ~ 518-521-4763*
- *A. Thompson Electric ~ Residential Electrician ~ 613-551-8438*
- *MS Mechanical ~ Heating Systems & Air Conditioners with Plumbing ~ 613-931-1887*
- *Francis King Construction ~ Contracting Services ~ 518-980-3202*
- *Lazore Garbage ~ Garbage Bins ~ 613-575-2944*
- *BT Customs Homes ~ Contracting Services ~ 613-551-4465*
- *KIN Eavestrough & Metal Roofing ~ Roofing, Eaves, & Downspouts ~ 613-577-0170*
- *Shoreline Construction ~ Contracting Services ~ 613-330-0284*
- *Lamesse Electric ~ Residential Electrician ~ 613-577-0109*
- *Empire General Contracting ~ Contracting Services ~ 613-662-1016*
- *Barnes Trees ~ Tree Removal ~ 613-551-6903*
- *Walker Climate Care ~ HVAC Installation & Maintenance ~ 613-703-4440*
- *J Cole Construction ~ Contracting Services ~ 581-333-8271*