



Request for Proposals

AKWESASRONON CATERING
FOR THE 2024 COMMUNITY HOLIDAY DINNERS

The Mohawk Council of Akwesasne is seeking proposals from local caterers within each district of Akwesasne to provide holiday dinners for our community. The objective is to deliver delicious, culturally appropriate meals that foster community spirit during the holiday season. Caterers will be responsible for providing meals that cater to a diverse population, accommodating special dietary needs such as vegetarian and gluten-free options. The meals are to be served in December across each of the districts of Kaweh̀nò:ke, Kaná:takon and Tsi Snaíhne. We estimate the need for approximately 600 dinners in each district.

Interested Akwesasronon caterers from their respective districts are invited to submit proposals that include an overview of their business and experience, along with any relevant certifications. Relevant certifications would include safe food handling and such as an example. The proposal should outline the proposed menu options, detailing appetizers, main courses, desserts, and beverages. Additionally, a pricing structure should be provided, including detailed costs per meal and any bulk pricing options. The caterer must also describe how meals will be delivered and served, including details on setup and cleanup, as well as information on the staff involved, highlighting their qualifications and experience. To support their proposal, caterers should include at least two references from similar projects or community engagements, along with proof of Business Registration (see MCA Economic Development). It is important to note that the respective district chiefs will be the ones serving the meals to community members living within the district, ensuring a personal touch and community involvement.

Proposals will be evaluated based on several criteria, including the quality and variety of menu options, pricing and overall value for money, experience and references, the ability to meet dietary needs, the approach to community engagement, and the caterer's local presence and commitment to the district.

The timeline for this RFP includes the release date on Kentenhkó:wa/November 7, 2024, with proposals due by **Kentenhkó:wa/November 25, 2024**. The evaluation period will take place from Kentenhkó:wa/November 26-28, 2024, and successful bidders will be notified by Kentenhkó:wa/November 29. Meals are scheduled to be served in Tsiothórhra/December.

Proposals should be submitted electronically to A/Government Support Manager Fallan Jacobs at fallan.jacobs@akwesasne.ca by the submission deadline.

Late submissions will not be considered. For any questions or clarifications, please contact Fallan Jacobs at 613-575-2250 ext. 2164 or via email.

The Mohawk Council reserves the right to reject any or all proposals and is not obligated to select the lowest bid. This RFP does not constitute a contract.