
REQUEST FOR PROPOSALS

Mohawk Council of Akwesasne

Large Residential Waste Clean-up Event

For the MCA Environment Program

Issued October 20, 2025

1. Introduction

Akwesasne is a First Nations community that is divided by the US/Canada border, which splits the community into a Northern (Canadian) portion and a Southern (American) portion. The Northern portion of Akwesasne is also divided by the Ontario and Quebec provincial border and is governed by the **Mohawk Council of Akwesasne (MCA)**. These unique boundaries have created many challenges, one being waste collection. The Northern portion of Akwesasne receives curb side waste and recycling collection on a weekly basis and large residential item collection once a month. It has been brought to the attention of the Mohawk Council of Akwesasne that the regular waste hauler is unable to keep up with the recent volume of large items set to the curb each month and additional collection services are required to collect large residential waste items. Therefore, the Mohawk Council of Akwesasne is inviting proposals from waste contractors to provide services for a Large Item Residential Waste Clean-up Event, hereafter referred to as “the Event”.

2. Objective

The Event will provide residents with the opportunity to dispose of their larger residential waste items at the curb for pickup by the selected contractor. The Mohawk Council of Akwesasne would like to ensure that all items set to the curb by residents are collected during the Event in order to reduce the likelihood of illegal dumping. Addressing the volume of items that are continuously missed during regular collection supports MCA Environment’s goal of beautifying Akwesasne by keeping the community clean. The objective of this request is to deliver a safe and effective disposal event in a timely manner, as winter is quickly approaching, and at no cost to those residents who wish to participate. This will be a one-time community event.

3. Scope of Work

A one-time contract will be awarded to the chosen contractor. Services to be provided by the selected contractor include the following:

- Collection of large residential waste items that have been placed at the curb by Akwesasne residents. Large items may include but are not limited to: furniture, toys mattresses, and other household items. Please note that we will not advertise for residents to set out any construction debris, although if items of this nature are set out, we are requesting that those be accepted for collection. Items that should **NOT** be picked up by the contractor during this event include: electronics, white goods and appliances, tires, any household hazardous waste or materials contained in black, blue, or clear garbage bags, or recycling bins(regular waste/recycling pickup items).
- Collection assets to be covered include residential buildings within the three districts of Akwesasne. (See Figure 1.1). The following numbers are estimations based on data from 2018. Natural growth in recent years, although minimal, should be expected by the contractor and prepared for.
 - Tsi Snaihne (estimated 540 homes and dwellings);
 - Kana:takon (estimated 295 homes and dwellings), and;
 - Kawehno:ke (estimated 620 homes and dwellings)
- A proposed timeline for completing collection from within each district should be included in the proposal. Collection from within each district should be completed in a maximum of three (3) days. The entirety of the event should span no more than two (2) weeks.
- The contractor must be willing/able to begin event collection as early as two (2) weeks after the awarding of the contract. Time is of the essence and, The Mohawk Council of Akwesasne would like to avoid the risk of having waste buried under snow while the Event is undertaken.
- The Contractor will haul all waste collected to the GFL Lafleche landfill site located at 17125 Lafleche Road, Moose Creek, Ontario. All tipping fees will be charged to the Mohawk Council of Akwesasne.

The contractor and its employees must:

- Be willing and able to cross the US/Canada border to access all three districts in the Northern portion of Akwesasne;
- Have all required health and safety training necessary to complete the Scope of Work;

-
- Provide additional mechanisms for resolving any concerns that arise during the work; and
 - Work with MCA to deliver an efficient and thorough Event.

Proposed changes or deviations from the Scope of Work should be communicated to the Mohawk Council of Akwesasne's appointed Environmental Services Manager in writing and must be accepted by the Environmental Services Manager before commencement of the change or deviation. No work is to be undertaken which is additional or supplemental to or in substitution of the work specified unless approved by the Mohawk Council of Akwesasne's appointed Environmental Services Manager.

The contractor may recommend additional "Value Added" work which will be accepted at the discretion of the Mohawk Council of Akwesasne. The proposal submission should include details of the additional work recommended and the costs, detailed in a manner which is separate from the costs included in the scope of this proposal.

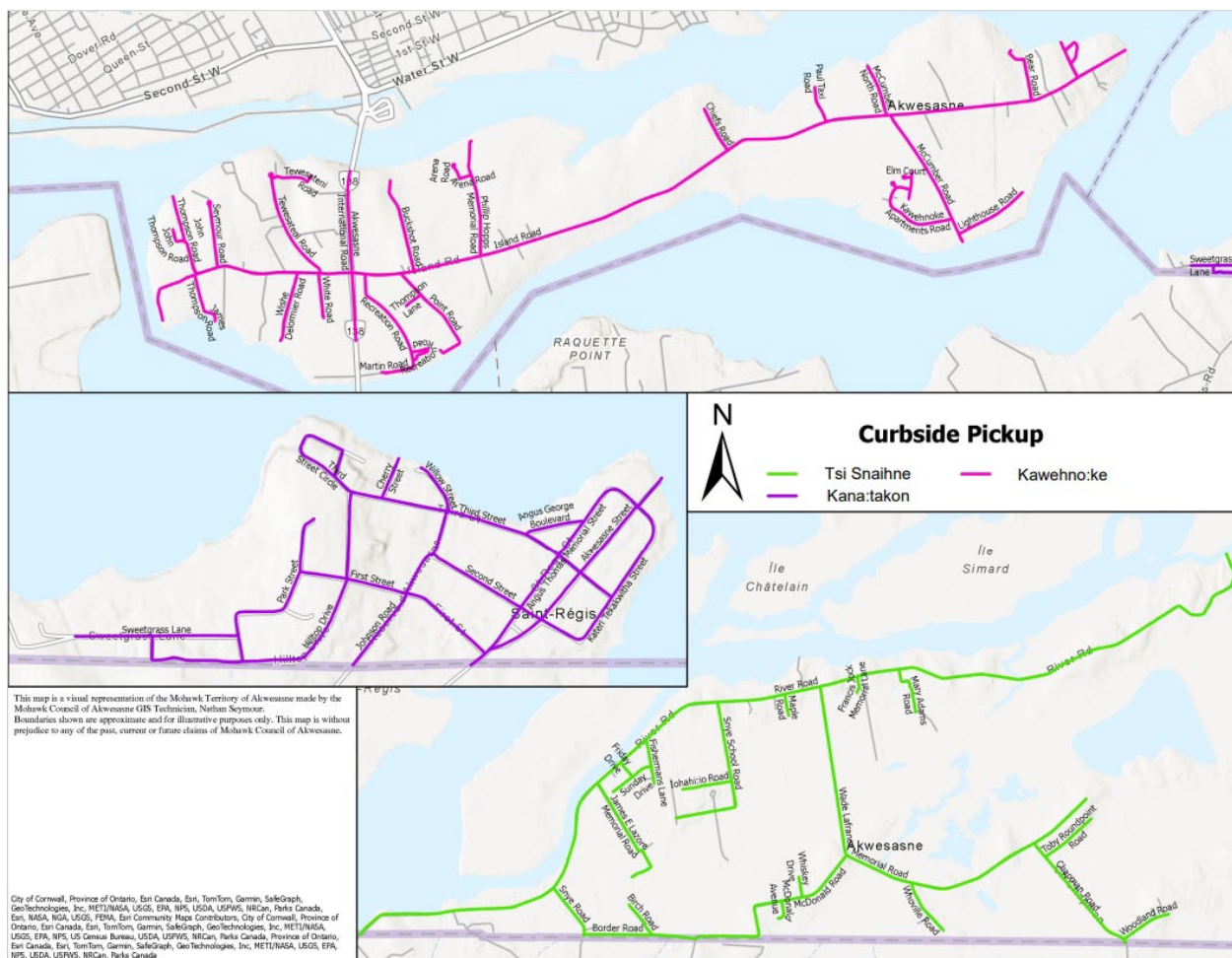


Figure 1.1: Map of Akwesasne's public roads included on the curb side collection route.

4. Event Management

The Event Management Team is composed of:

- Claire McFaul, Acting Environmental Services Manager, Mohawk Council of Akwesasne
- Tianna Back, Waste Coordinator, Mohawk Council of Akwesasne

The Event Management Team is responsible for:

- Reviewing and evaluating the proposals according to established criteria and ensuring an efficient and cost-effective Event;

-
- Selecting a qualified contractor to carry out event collection duties;
 - Overseeing the management of the contract, including decisions on changes to the Event work, schedule, or budgets proposed by the contractor;
 - Providing the contractor with information as it relates to the Event and responses to contractors' questions about the Event;
 - Event administration, such as responding to invoices, receipts, change of work orders, etc.; and
 - Sharing communications with the contractor.

The contractor is responsible for:

- Maintaining communications with the Mohawk Council of Akwesasne's Environmental Services Manager throughout the contract;
- Providing copies of all correspondence to the Mohawk Council of Akwesasne's Environmental Services Manager;
- Ensuring that all waste placed at the curb on the designated Event dates are collected in their entirety, as long as the items coincide with the eligible items listed in the Scope of Work.

5. Insurance, Health and Safety

The successful bidder on the proposal is required to carry Worker's Compensation Insurance and a minimum of \$1,000,000 comprehensive general insurance including bodily injury, property damage, third party liability coverage for activities performed by the contractor resulting in an accident involving a third party, and professional liability insurance against errors and omissions. Neither the Government of Canada, nor the Mohawk Council of Akwesasne shall be responsible for bodily injury or property damage caused by the employees of the successful bidder.

6. Special Considerations

The Mohawk Council of Akwesasne acknowledges that unforeseen circumstances may arise, potentially impacting the event timeline and completion. The contractor may identify emerging issues and report their impact on the event timeline.

7. Disclaimer

All information distributed in connection with this RFP is confidential and is to be used for the sole purpose of completing submissions and for no other purpose unless prior written consent has been provided by the MCA. All material and information distributed will remain the property of the MCA to be used at their discretion.

Proponents will not be compensated or reimbursed for costs incurred in preparing proposals.

The MCA reserves the right to:

- Accept or reject any or all proposals
- Waive any anomalies in proposals
- Negotiate with any or all Proponents
- Modify or cancel the RFP

Proponents may withdraw their Proposal at any time prior to the Proposal closing time by submitting a written withdrawal letter to the contact persons listed. All Proposals are irrevocable for a period of (60) business days from the closing date.

Ownership of Proposals: All Proposals, including attachments and any documentation, submitted to and accepted by the MCA in response to this RFP become the property of the MCA.

Conflict of Interest: Proponents shall disclose in their Proposals any actual or potential Conflict of Interest and existing business relationships it may have with the MCA, its elected officials, appointed officials or employees.

Local Preference: Preference shall be given to local Proponents where quality, service, and price are equivalent.

Confidentiality: The Proponent covenants and agrees that neither it nor its employees shall divulge, publish, or otherwise reveal either directly or indirectly any knowledge, information or facts disclosed to the bidder by reason of this Request for Proposal. All information furnished to the bidder by the Mohawk Council of Akwesasne (the "MCA") is confidential and shall remain the sole property of the MCA and shall be held in confidence and safekeeping by the bidder for its sole use.

8. Submission of Proposal

Proposals shall be submitted in the format of an email or physical copy to Mohawk Council of Akwesasne's Environmental Services Manager by 4:00 pm on October 31, 2025.

NAME: Claire McFaul, A/Environmental Services Manager

ADDRESS: 101 Tewesateni Road, Building CIA#3, Cornwall Island, Akwesasne

EMAIL: claire.mcfaul@akwesasne.ca

Proposals received after 4:00 pm, October 31, 2025, will not be considered.

The proposal should include:

- The number of hours budgeted to fulfil the RFP Scope of Work;
- An itemized description of the individual tasks to be performed, including rationale, deliverables, and caveats;
- A profile setting out the contractor's qualifications and experience with projects of a similar nature, including contact names and phone numbers for references on the identified projects;
- The number of personnel to be assigned to the contracted event, including roles and responsibilities within the event, as well as contact information for the person who will be overseeing the contracted work and personnel involved;
- Proposed schedule outlining the relative timing of collection for each district;
- Equipment which will be utilized to complete the work;
- The project budget including the total cost for completing the project. Please note that Akwesasne is Tax Exempt and will not reimburse fees related to taxes;

-
- The Proposal may also include a separate section with “value added” options and associated costing that may be added on the Project that the contractor would like to include for consideration. This may include, but not limited to new technologies, analysis tools, etc.

Any questions regarding the preparation of the proposals should be directed to the **Mohawk Council of Akwesasne’s** Environmental Services Manager. To ensure the openness of the bidding process, answers to specific questions will be forwarded to all participating bidders.

9. Proposal Evaluation Criteria

Criterion	Weight
1. Contractor: Demonstrates experience to satisfactorily perform the work and to work effectively with First Nations.	15
1a. Event Staff: The number, qualifications, and experience of personnel to be assigned to the job are clearly outlined and appropriate for the project. Team members have experience working with waste collection.	15
2. Project Understanding and Proposal Quality: The depth and detail of the submission indicates understanding of the scope, complexity, and time constraints of the job. The proposal adequately addresses all tasks and deliverables outlined in the Scope of Work. The proposal is well-written and clearly organized and presented.	30
3. Schedule: All tasks described in the Scope of Work (Section 3) are included in the schedule and adequate time has been allocated to each task. The proposal explains how delays will be handled. The proposed schedule is realistic and is clearly presented in the proposal.	15
4. Cost and Budget: Total cost of the work and the proposed fees have been presented in detail, showing staff time allotted for each task. The proposal demonstrates appropriate management, delegation of responsibility, work plans, scheduling and cost control.	10
5. Professional Fees and Expenses: Cost of this proposal relative to the cost of other proposals received. The lowest of any tender need not be accepted.	15
Total	100