



AHKWESÀHSNE MOHAWK BOARD OF EDUCATION

le thi ha hon:nien - We make the road for them

JOB POSTING MICRO CREDENTIAL COORDINATOR INDEFINITE

Salary: Pay Band 8 \$78,291.20 - \$115,876.80

The Ahkwesàhsne Mohawk Board of Education (AMBE) was created in 1985 by the Mohawk Council of Akwesasne (MCA). AMBE is responsible for providing educational and Child Care services to the Akwesasne Mohawk Community, including; 3 Child Care Centers and 3 Schools that offer K4 to Grade 8 education; coordination of secondary education service in partnership with local school boards; adult education services; and post-secondary assistance. The Akwesasne Mohawk Community includes about 13,000 Peoples, and borders on the Canadian Provinces of Ontario and Quebec and the American State of New York.

Position Summary:

Under the direction and supervision of the Pathways Manager, the Micro Credential Coordinator will provide strategic management and leadership on micro credential initiatives, as assigned. The Micro Credential will work to lead and collaborate with an education team in setting priorities and resolving issues on behalf of the team. The Micro Credential Coordinator will be responsible for the implementation of programs that support the needs of Akwesasne students and allow them to excel in the field of choice.

Qualifications:

- University degree or combination of education and experience, in a relevant discipline, preferably in the field of Education;
- Minimum of five (5) years educational experience in Indigenous Post Secondary Education and/or extensive experience with curriculum development;

Demonstrated experience:

- Leading, motivating and managing people; building respectful and strong relationships
- Curriculum Development and Design.

Key Competencies:

The successful candidate will demonstrate the AMBE key values of: **integrity, equity and accountability** with a focus on:

- **Teamwork:** Working collaboratively and productively with others to achieve results
- **Service Oriented:** Meeting or exceeding student and school needs
- **Results Orientation:** Knowing what results are important, focusing resources to achieve them
- **Planning:** Setting clear outcomes and indicators of success
- **Cultural Awareness:** Understanding of, and sensitivity to, the distinct Akwesasne Mohawk community, culture and language

All interested individuals must submit a letter of interest, resume and copies of certificates/diplomas no later than October 1, 2025 at 2:00 pm to:

Lynn Roundpoint, HR Generalist
Ahkwesàhsne Mohawk Board of Education
169 International Rd Akwesasne, ON K6H 0G5 or
email : lynn.roundpoint@ambe.ca

Applicants must clearly outline that they meet the qualification requirements on their resume

- A criminal records check is MANDATORY
- Native Preference in hiring
- Applicants MUST have a Canadian Social Insurance Number
- **ONLY THOSE SELECTED FOR AN INTERVIEW WILL BE CONTACTED**

**All AMBE employees are required to be eligible to work in Canada,
and have a valid passport to facilitate daily border crossing.**