

PROPOSAL SUBMISSION FORM:
AKWESASNE ORANGE SHIRT DAY 2026

Nia:wen for your interest in participating in Akwesasne Orange Shirt Day 2026. Please complete all applicable sections. This information will assist the planning committee in reviewing and evaluating proposals.

Applicant Name: _____

Business/Organization (if applicable): _____

Phone Number: _____

Email Address: _____

Are you a community member of Akwesasne? ☐ Yes ☐ No

1. Proposal Category

- | | |
|--|---|
| ☐ Food Vendor | ☐ Artist |
| ☐ Cultural Demonstration | ☐ Interactive Activity |
| ☐ Healing / Wellness Service | ☐ Educational Booth |
| ☐ Non-Profit / Community Organization | ☐ Other: _____ |

2. Name of Booth, Workshop, Activity or Service: _____

3. Proposal Overview

Please provide a brief description of your proposed activity, workshop, demonstration, service, or food offerings.

Please attach additional pages if more space is required.

4. Participant Experience

Please describe:

- Whether it is hands-on, a demonstration, or both
- Recommended age group(s)
- Approximate length of each activity or demonstration

Please attach additional pages if more space is required.

Will participants receive a takeaway item?

☐ Yes ☐ No

If yes, please describe:

Approximately how many takeaway items will you provide? _____

5. Budget Breakdown (**CANADIAN FUNDS**)

Please attach additional sheets if necessary.

ITEM	COST (Canadian Currency)

TOTAL PRICE: _____ (**please ensure all costs are in Canadian funds**)

Please provide additional budget details if necessary:

Please attach additional pages if more space is required.

6. Space & Equipment Requirements

Please indicate all that apply:

☐ 10' x 10' Booth Space

☐ Additional Space Required (please specify): _____

☐ Table(s) Quantity: _____

☐ Chair(s) Quantity: _____

☐ Electricity ☐ Wi-Fi ☐ Other Equipment _____

7. Previous Experience

Have you offered this activity or service previously?

☐ Yes ☐ No

If yes, where? _____

8. Supporting Materials

Please attach the following where applicable:

- ☐ 3–5 photographs of your work, products, booth, or previous workshops
- ☐ Menu (Food Vendors)
- ☐ SRMT Food Safety Certification (Food Vendors)
- ☐ Samples of educational materials or activities
- ☐ Website or Social Media links
- ☐ Other supporting documents

9. Additional Information

Please include anything else you would like the planning committee to consider when reviewing your proposal.

Please attach additional pages if more space is required.

Important Information

Proposal Selection: All proposals will be reviewed by the Orange Shirt Day Planning Committee. Proposals will be considered based on the proposed activity, its contribution to the overall event experience, and available funding. Submission of a proposal does not guarantee selection. The committee reserves the right to approve full or partial funding for successful proposals.

Completed Proposal Submission Forms and any supporting documents can be directed to:

Ashley Tarbell, A/Director
MCA Department of Communications
Email: ashley.tarbell@akwesasne.ca

Submission Deadline: All proposals must be received no later than **Friday, August 7, 2026**. Late submissions cannot be accepted to allow the planning committee sufficient time to review proposals, finalize event logistics, coordinate space allocations, prepare event signage and maps, and complete other event planning requirements.

Nia:wen for submitting your proposal.